

## Funeral Policies for First United Methodist Church of Northville

### Staffing

- A pastor from First United Methodist Church of Northville (FUMC) will officiate at all funerals.
  - The family of the loved one, or the funeral home, must contact a pastor from FUMC before a funeral can be arranged to be held
  - Member and non-member funerals are welcome at FUMC
  - Our pastors are available for graveside services, as well as services held at our church or in a funeral home.
  - Pastor(s) will help the family with the many decisions that need to be made, and will assist the funeral home director.
- Our staff will prepare all bulletins for funerals. They will receive instructions and order of worship from the pastor officiating at the service.

### The Day of the Funeral

- We expect that all funerals will start on time.
- Please designate someone to be responsible for all the funeral party's personal belongings. The church is not responsible for items left unattended before, during, or after the funeral.

### Our Sanctuary

- Our sanctuary seats 350 guests
- There are 15 pews on each side of the main aisle.
- Flowers are permitted on the altar, the floor, and the railings behind the altar.

### Funeral Luncheon

- We are happy to schedule a funeral luncheon in the Fellowship Hall following the funeral. Luncheon must be scheduled in advance.
- Families will have the luncheon catered at their own expense. The church will provide set up, clean up, table cloths, dishes, silverware, coffee and dessert.

### Music

The organist/musician and the officiating Pastor will determine which music is appropriate for the service. While secular music is permitted, themes and lyrics must be suitable for a sacred setting.

- The organist on staff at FUMC will serve as the organist for all funerals, subject to their availability. If they are not available, they will be responsible for finding a substitute organist.
- The organist will determine whether or not a special request related to music can be met, and whether or not additional fees apply.
- No photocopies of copyrighted music may be used, as it is illegal to reproduce it.

### A/V & Tech

- Livestreaming and a slideshow during the service are available only on Saturdays and Sundays, for an additional fee.
- A slideshow may be shown in the Fellowship hall during a luncheon, without an additional fee.

## Fees/Rates

These costs are to be shared with funeral home; funeral home will share with family

	Member	Non-Member
Pastor Honorarium	\$300	\$350
<b>Organist</b>		
Base fee	\$200	\$250
Rehearsing with soloist	\$25	\$25
<b>Soloist</b>		
	\$150	\$200
<b>A/V Tech</b>		
Base fee	\$125	\$150
Live stream (only available Sat / Sun)	\$125	\$150
Slideshow in sanctuary (supplied by family, only available Sat / Sun)	\$50	\$50
<b>Building use, setup, cleaning (no luncheon)</b>		
N/A		\$300
<b>Building use, setup, cleaning (incl. luncheon)</b>	<b>\$150</b>	<b>\$500</b>