

2020 Request for Funding

from THE ENDOWMENT FUND of THE FIRST UNITED METHODIST CHURCH OF NORTHVILLE

The Endowment Trustees encourage projects that provide a visible and enduring testament to those who have donated to the Fund

EVALUATION GUIDELINES AND CRITERIA

The committee evaluates the requests for consistency with the following Charter guidelines:

“The Endowment Fund is created and exists solely for the charitable purposes of the Church with its principle objectives being:

- The promotion and development of religious, charitable, and educational activities;
- and/or nonrecurring purposes not regularly budgeted”

The committee uses many criteria in evaluating the project requests such as:

- Will the project help attract new church members?
- Will the project promote involvement of church members?
- Will the project create stakeholders with an investment of time and effort?
- What is the project’s likelihood of success?
- Will the project affect multiple generations?
- Will the project promote stewardship and/or discipleship?
- How much value will the project have compared to the cost?

ENDOWMENT FUND APPLICATION, APPROVAL AND DISBURSEMENT PROCESS

APPLICATION

- Groups, committees and individuals identify needs which Endowment could help fulfill in the coming year. These needs can require project funding for one year or for multiple years.
- Contact person completes Endowment Expenditure Request (form attached) describing the proposed project.
- **All expenditure requests are submitted to the chairperson of the Endowment Committee (Tom Good tomgood54@gmail.com) or the church office by Sunday, February 23.**
- The chairperson distributes copies of the expenditure requests to the members of the Endowment Committee (and others as appropriate) prior to the review meeting held Thursday, March 12 at 6:30 p.m. in the Chapel.
- The contact person for each request is required to attend the meeting to speak for the request.

APPROVAL

- The Committee approves all, part or none of the requested funding, within the overall income available from the Endowment Fund for the year.
- The chairperson submits all Endowment Committee approved projects for approval by the Church Council.
- The chairperson notifies contact persons of the Church Council determinations.

DISBURSEMENT

- The chairperson transfers to the Church Treasurer approved funding each quarter based on the timing requested for the projects.
- The funds are deposited as “specials” and the Church Treasurer disburses through the normal voucher process.
- The sponsoring groups, committees and individuals use the endowment funds to complete their projects.
- Any project money that is not spent is returned to Endowment.

NORTHVILLE ENDOWMENT EXPENDITURE REQUEST FORM

Please submit to the First United Methodist Church of Northville Endowment Committee Chairperson,
Tom Good, at tomgood54@gmail.com, or to the church office.

Project Title:	
Sponsor:	Contact Person:
Total Dollars Requested:	Phone Number:
Proposed Start Date:	Completion Date:
Project Summary with Benchmarks:	
Itemized Project Cost Estimate:	
Information (if applicable): Other	
Endowment Use Category: <input type="checkbox"/> Religions <input type="checkbox"/> Charitable <input type="checkbox"/> Education <input type="checkbox"/> Other	Date Received:
Proposed Type of Funding: <input type="checkbox"/> Single Year <input type="checkbox"/> Multi-Year	<input type="checkbox"/> Fully Funded <input type="checkbox"/> Seed Money <input type="checkbox"/> 50/50 Match <input type="checkbox"/> Other